

Recommended procedure for installing your CoolGear USB Serial Port adapter on your computer.

This procedure applies only to the model of USB adapter sold by The Steno Doctor, it may not work with other brands or models of USB adapters, and is NOT recommended for any other brand or model of this type of device.

NOTE: *This procedure is to be used on WINDOWS VISTA operating system only. For older operating systems (e.g., Windows 98), please refer to the manufacturers instruction booklet supplied with the adapter and driver packaging.*

NOTE: **Do not install the CD containing the drivers into your computer until step 6.**

1. With your computer up and running, plug the USB serial port adapter into any unused USB plug on your computer.

When you plug the USB adapter into your computer, a window will appear stating that “Windows needs to install driver software for your FT232R USB UART” it will then give you the following options to choose from:

Locate and install driver software (recommended)

Windows will guide you through the process of installing driver software for your device.

Ask me again later

Windows will ask again the next time you plug in your device or log on.

Don't show this message again for this device

Your device will not function until you install driver software.

2. Select the “Locate and install driver software (recommended)

Windows will guide you through the process of installing driver software for your device.” button on the window.

3. You may get a window appear that says “Windows needs your permission to continue” if this window appears - select the continue button.

4. The next window that will appear on your screen will say “Allow Windows to search online for driver software for your FT232R USB UART?” and then give you the following options:

Yes, always search online (recommended)

Windows will automatically search for the latest drivers and applications for your hardware and download them to your computer.

Yes, search online this time only

Windows will search online for the latest drivers and applications for this device and download them to your computer

Don't search online

Your device may not function properly until you get the latest software.

5. Select the “Don't search online. Your device may not function properly until you get the latest software” option to continue.

6. The next window that will appear on your screen will say “*Insert the disc that came with your FT232R USB UART*” *If you have the disc that came with your device, insert it now. Windows will automatically search the disc for the driver software. At this time, insert the disc that came with the USB Serial Port Adapter into the CD drive on your computer.*

7. The next window that will appear will say “*The software for this device has been successfully installed. Windows has finished installing the driver software for this device. USB Serial Converter*”

6. Click the *close* button in the window on your computer. At this point, a new window will open on your screen saying “*Found new hardware*”.

7. Select the search automatically button on the screen. The next screen that shows on your computer will say “*The software for this device has been successfully installed. Windows has finished installing the driver software for this device: USB Serial Port. Your devices are now ready to use.*”.

8. Remove the driver CD from your computer and store it in a safe location in case you ever need to reinstall the drivers.

To determine what COM port number the computer has assigned to the USB Serial Port Adapter you just installed the drivers for, proceed with the following instructions. ***Be sure that the USB Serial Port adapter is plugged into your computer.***

1. Click the Start button on the lower left hand side of your computer screen.

2. RIGHT click where it says “Computer” on the window that opens.

3. Scroll down to the bottom where it lists “properties” and click on properties. A new window will open on your computer screen.

4. Click Device Manager from the list of Tasks on the left hand side of the new window that opens.

5. You may get a window that states “Windows needs your permission to continue” if this window appears, select the *continue* button.

6. A new window will open. From the list of devices shown, scroll down until you see the Ports (COM & LPT). **Click on this item at the [+] button next to the Ports (COM & LPT).**

7. Scroll down until you see a line item that says USB Serial Port (COM *X*) where *X* will be the number the system assigned your USB Serial Port adapter. Make a note of this number that the USB Serial Port adapter has been assigned. **(for example USB Serial Port adapter COM 5).** Write this com port number down for future reference.

Once you have determined what serial port number has been assigned to the USB adapter, close all of the windows using the "cancel" buttons, or click the RED X in the upper right corner of the windows (preferably using the cancel button.)

You will need to change the com port settings on your CAT software to correspond with the com port your computer assigned the USB Serial Port Adapter. **Please refer to your individual CAT software instructions for the procedure to connect your writer to your CAT software.**